

MAYNARD PUBLIC SCHOOLS
MINUTES OF GREEN MEADOW FUTURE COMMITTEE
GREEN MEADOW ELEMENTARY SCHOOL
APRIL 9, 2019

Present: Josh Morse, Meghan Kwartler, Courtney Mancone, Dave Krijger, Donna Danker, Deb Roussell, Terri Morrison.

Conferenced In: Jerry Culbert

Meeting called to order at 5:07 p.m.

Minutes

A motion was made by Josh Morse to approve the minutes of April 9, 2019. 2nd by Courtney Mancone. The motion passed 7-0.

Vote to establish quorum

A motion was made by Josh Morse to establish quorum. 2nd by Donna Danker. The motion passed 7-0.

Vote to establish Chair, Co-Chair, etc.

A motion was made by Josh Morse to establish roles of the committee.

- Chairman position - Meghan Kwartler nominated Josh Morse. 2nd by Deb Roussell. The motion passed 7-0.
- Co-Chairman position – Courtney Mancone nominated Meghan Kwartler. 2nd by Dave Krijger. The motion passes 7-0.
- Clerk position – Deb Roussell nominated Courtney Mancone. 2nd by Megan Kwartler. The motion passes 7-0.

Additional roles and duties will be created as need be in the future and as duly voted on. The GMFC will be sending out a survey to the additional applicants, a list of which has been supplied to the committee by the School Committee to further assist in rounding out the Green Meadow Future Committee members.

Existing Conditions at Green Meadow

Some of the committee members had the opportunity to walk through the Pre K/ K side of the building to review and inspect before it was closed for asbestos abatement. The findings of that walk through were thoroughly documented and reported in a working draft entitled “Green Meadow Report”, which was provided for community members at the meeting. Josh Morse discussed his summary of the current conditions of Green Meadow and recommendations for immediate and long-term solutions. Demonstrating instruments such as humidity monitors & pin probe technique while also discussing the importance of a maintenance app called “SchoolDude”. In the coming weeks we will also be arranging a walkthrough of the remainder of the school, so we can build that assessment into the draft document mentioned above.

Next Steps and Recommendations for short term actions at Green Meadow

We discussed the value of also having an Architect come into the building and do their own individual assessment of the school to see where we should focus our financial efforts to make the most impact in the short term. Once they have made their overall assessment of the issues, we want to make sure the HVAC system and exhaust is fully functional and then move onto potential solutions to fix the roof in the short term. There was also discussion about the summer camp being at excel or being moved, which would need further conversations after more assessments are done. We need to perform certain field work to get to the bottom of the root cause of these issues at Green Meadow. There are “some” funds we are referring to as “Cinderella funds” that are potentially available to us that we need to plan how to use it, before we lose it by 6/30/2019, which is the end of the fiscal year. We voted and passed a motion, 7-0, whereas during the SC Meeting on 4/11/19, the GMFC will recommend to the School Committee to recommend to the FinCom to free up funds to allow a third-party architect firm to evaluate the Green Meadow Building and develop plans for remediation of the GM roof issues. As part of this evaluation, it would include having a structural engineer evaluate the structural integrity of the roof. We also discussed inviting the superintendent, the head of DPW and the school facilities manager to our next meeting on 4/16/2019, in which we could discuss the draft evaluation and recommendations with them.

Determine Communication Strategies

We touched upon this briefly and would like to discuss this further and implement a plan. We identified the Green Meadow union representative to be a teacher in the school, Ann Duddy. Ann is graciously acting as the voice of the teachers and staff at Green Meadow and is someone we will work closely with to determine how we can better assist and respond to the teachers concerns. We also discussed sending out paper surveys to the teachers to get more feedback. We want to work on developing information into established org charts, by way of outlining the definitions of the actual roles and responsibilities of each agency and department we would be work with. We would also wanting to establish a document repository to store all documents, handouts, meeting minutes and also have a clear overview of how notices will reach the staff and the community to further one of the GMFC goals of transparency.

Establish Future Date and Times

With the goal to expedite a response to recommendations and renovations we are scheduling these meetings at the earliest we are all available week to week and will touch upon a normal schedule in a future meeting.

Respectfully submitted,
Courtney Mancone
Clerk of Green Meadow Future Committee